

Johnson v. O'Brien



JC-MO-010-002

Attachment 3

St. Louis County Jail Inmate Regulations

ST. LOUIS COUNTY JAIL
INMATE RULES
AND REGULATIONS

3/18/76

ATTACHMENT (3)

RIGHTS AND RESPONSIBILITIES OF INMATES IN THE ST. LOUIS COUNTY JAIL

RIGHTS

1. You have the right to expect that as a human being you will be treated respectfully, impartially, and fairly by all personnel.
2. You have the right to be informed of the inmate rules, procedures, and schedules concerning the operation of the institution.
3. You have the right to freedom of religious affiliation. Protestant and Catholic chaplains are available on a weekly basis.
4. You have the right to health care which includes nutritious meals, proper bedding and clothing, an opportunity to shower regularly, proper ventilation for warmth and fresh air, toilet articles, and medical and dental treatment as provided by County Hospital.
5. You have a right to uncensored outgoing mail, subject only to inspection for contraband.

RESPONSIBILITIES

1. You have the responsibility to treat others, both employees and inmates, in the same manner.
2. You have the responsibility to know and abide by them.
3. You have the responsibility to recognize and respect the rights of others in this regard.
4. It is your responsibility to not waste food, to follow the laundry and shower schedule, to maintain neat and clean living quarters, and to seek medical and dental care as you may need it.
5. It is your responsibility to conduct yourself properly during visits, to not accept or pass contraband, and to not violate the law through your correspondence.

6. You have the right to unrestricted and confidential access to the courts by correspondence (on matters such as the legality of your conviction, civil matters, pending criminal cases, and conditions of your imprisonment).

7. You have the right to legal counsel from an attorney of your choice by interviews and correspondence.

8. You have the right to participate in education, vocational training, and employment as far as resources are available and in keeping with your interests, needs, and abilities.

6. You have the responsibility to present honestly and fairly your petitions, questions, and problems to the court.

7. It is your responsibility to use the services of an attorney honestly and fairly.

8. You have the responsibility to take advantage of activities which may help you live a successful and law-abiding life within the community. You will be expected to abide by the regulations governing the use of such activities.

INMATE REGULATIONS

Failure on the part of an inmate to comply with the following regulations will result in disciplinary action and the loss, partial or total, of all privileges.

Sanitation:

1. Each inmate will be assigned a specific cleaning task to perform on a scheduled basis.
2. Each inmate shall be responsible for the property he or she has received from the Jail.
3. Inmates will turn in their clothing, sheets, and blankets for laundering when requested without delay. They will not be asked a second time.
4. Inmates shall have their bunks made up and individual areas cleaned by 9:00 a.m. daily.
5. Inmates are required to bathe at least three times per week.

The following actions are prohibited and may be cause for: (a) loss of privileges, (b) reclassification, (c) misdemeanor or felony prosecution.

Conduct:

1. Assault on other inmates, staff, or other persons.
2. Possession of contraband.
3. Possession or fabrication of dangerous weapons and implements which could inflict injury.

4. Sexual assault and/or commission of sodomy.
5. Profanity or threatening remarks made to other inmates or officers.
6. Raking, rattling, or pounding cell bars.
7. Loitering or talking to other inmates while moving to or from quarters.
8. Passing articles from one cellblock to another.
9. Climbing on bars, tables, etc. for the purpose of rowdyism.
10. Throwing of food and trays.
11. Gambling of any nature.
12. Intimidating other inmates by threats.
13. Extortion by use of threats or force.
14. Smoking in unauthorized areas.
15. Starting a fire.
16. Destroying public property.
17. Not being in assigned cell and bunk, shall be treated as attempted escape.
18. Shouting for the purpose of interfering with the rights of other inmates, i.e. depriving sleep, inciting a riot, etc.
19. Stringing any kind of rope or line from bars, gates, or walls for the purpose of hanging clothing.

20. Obstructing or blocking any lights, vents, etc.
21. Hanging pictures on the walls.
22. Interweaving paper, clothing, or other forms of obstruction in the bars.

NOTE:

Inmates will not be discharged until all property issued is received.

INMATE RULES

By law the Commissioner of Welfare - Corrections is responsible for the safekeeping of all persons in his custody, and, in order to protect the rights of both inmates and employees, certain rules are necessary.

These rules, as well as orders of the Jail staff, must be obeyed and failure to do so may result in disciplinary action or loss of privileges.

A. Visiting (Privilege):

1. Inmates may receive one visit per week.
2. Only persons recorded on the inmate approved visiting card may visit.
3. Friday visiting starts at 6:30 p.m. and ends at 9:30 p.m.
4. Saturday and Sunday visiting runs from 8:30 a.m. to 11:00 a.m. and 1:00 p.m. to 2:30 p.m.

B. Commissary (Privilege):

1. Hygienic items, limited candies, and tobacco may be purchased from the commissary on Tuesdays, Thursdays, and Saturdays.
2. Inmates are limited to ~~07.00~~^{\$ 12.00} purchase per week.

C. Money:

1. An inmate is not allowed to have currency or coins on his person.
2. Money will be accepted only in the form of a money order and only by mail.
3. Indigent inmates will be provided with hygienic items.
4. Indigent inmates who later receive money shall be required to reimburse the commissary fund.

D. Education(Privilege): High school equivalency classes are available. Inmates may be denied classes if conduct warrants.

E. Mail:

1. Inmate mail is handled in accordance with U. S. Postal Service Regulations.

2. Inmates shall use the following address:

NAME

P. O. Box 11417

Clayton, Missouri 63105

Failure to use the correct address will result in mail being delayed and/or returned to the sender.

3. Inmate mail, outgoing and incoming, is subject to inspection for contraband only.

4. Official mail to attorneys, courts, or public officials may be sealed by an inmate in the presence of a Jail official.

F. Cell Assignment: Inmates will be assigned to a specific cell and bunk. Serious consequences may arise if any inmate moves to another cell or bunk without authorization.

G. Phone Calls (Privilege):

1. Inmates may earn one phone call per week for a 10 minute period. A strict schedule will be established so that every inmate is allowed one call per week.

2. Only one party may be called.

H. Smoking: Smoking is allowed only in designated smoking areas.

1. Inmates are not allowed to smoke while being transported.

2. Lighters will be mounted in pre-determined areas of the Jail.

D. Education(Privilege): High school equivalency classes are available. Inmates may be denied classes if conduct warrants.

E. Mail:

1. Inmate mail is handled in accordance with U. S. Postal Service Regulations.

2. Inmates shall use the following address:

NAME

P. O. Box 11417

Clayton, Missouri 63105

Failure to use the correct address will result in mail being delayed and/or returned to the sender.

3. Inmate mail, outgoing and incoming, is subject to inspection for contraband only.

4. Official mail to attorneys, courts, or public officials may be sealed by an inmate in the presence of a Jail official.

F. Cell Assignment: Inmates will be assigned to a specific cell and bunk. Serious consequences may arise if any inmate moves to another cell or bunk without authorization.

G. Phone Calls (Privilege):

1. Inmates may earn one phone call per week for a 10 minute period. A strict schedule will be established so that every inmate is allowed one call per week.

2. Only one party may be called.

H. Smoking: Smoking is allowed only in designated smoking areas.

1. Inmates are not allowed to smoke while being transported.

2. Lighters will be mounted in pre-determined areas of the Jail.

2. Lighters will be mounted in predetermined areas of the Jail.

I. Medical: St. Louis County Jail has a Medical Aide to conduct sick call.

1. Inmates must place their names on the sick call list compiled on the day shift daily by the Corrections Supervisor in order to see the Doctor.

2. All medical problems must be referred to the Jail Doctor.

J. Law Library: Law books are available for inmates' reference upon request to their social workers.

CONTRABAND

1. The following list of items and articles are authorized to be in the possession of inmates in cellblocks:

one mattress
one blanket
one uniform
one toilet kit with toothbrush, toothpaste, shaving cream and soap
one bath towel, jail issue or inmate's personal towel
one wash cloth, jail issue or inmate's personal wash cloth
one writing tablet and pen
one package of envelopes
photo of family or close friend
one book or magazine
no more than three packages of cigarettes
one change of underwear
legal books and documents pertaining to one's case - to be determined by the Chief of Social Services
one Bible
educational materials

2. The following list of items and articles are not authorized to be in the possession of inmates:

matches
belts
shoes not issued
weapons, homemade or otherwise
pornographic material
subversive literature
civilian clothing
cigarette lighter
afro-pics, other than commissary purchased
combs, other than commissary purchased
posters or pictures for the purpose of hanging on walls
lead pencils
transistor radios
medication including pills
vaseline or any form of lubricant
foodstuffs which are not consumed at mealtime

Any inmate found to be in violation of the contraband rule will be dealt with accordingly.